

Appendix 1 – Declaration form

DECLARATION in accordance with Commission Delegated Regulation (EU) 2025/20			
Name of organisation: Name, email and telephone number of the accountable manager: Organisation's principal place of business: Provision of ground handling services: To third-party aircraft operators <input type="checkbox"/> <div style="text-align: center; margin-left: 200px;">Self-handling(*) <input type="checkbox"/></div> This organisation is: <input type="checkbox"/> a stand-alone ground handling organisation <input type="checkbox"/> integrated part of an aerodrome operator, namely <input type="checkbox"/> integrated part of an aircraft operator or of a single air carrier business grouping, namely Name, email and telephone number of the person assigned with the ground handling safety function: Intended date of starting ground handling operations(**): (*) Including to aircraft operators, part of the same single air carrier business grouping. (**) For organisations already operating at the date of application of this Regulation, this date shall indicate the date at which the declaration is submitted. EU aerodrome(s) at which the organisation provides services, in full name and ICAO code:			
N°	Aerodrome name	ICAO code	State
1	<i>e.g. Konrad-Adenauer Cologne Bonn</i>	<i>EDDK</i>	<i>Germany</i>
2			
3			

Statements
<input type="checkbox"/> The ground handling organisation has developed and implements a management system that includes a safety policy, safety risk management, and procedures for the provision of ground handling service(s) covered by this declaration, in accordance with the essential requirements set out in point 4.2 of Annex VII to Regulation (EU) 2018/1139 and in point ORGH.MGM.200 (Management system) of Annex I to Delegated Regulation (EU) 2025/20.
<input type="checkbox"/> (If applicable) The AltMoC, with references to the associated AMC they replace, has been submitted to the competent authority.
<input type="checkbox"/> The ground handling services are carried out in accordance with the ground handling manual established as part of the essential requirements set out in point 4.2.3. of Annex VII to Regulation (EU) 2018/1139 and as required by point ORGH.DOC.110 of Annex I to Delegated Regulation (EU) 2025/20.
<input type="checkbox"/> All GSE used is current with the maintenance programme as specified in Subpart ORGH.GSE of Annex I to Delegated Regulation (EU) 2025/20.
<input type="checkbox"/> All ground handling personnel are trained in accordance with Subpart ORGH.TRG of Annex I to Delegated Regulation (EU) 2025/20 and their competence is maintained so that they perform their tasks safely and according to the standards established by the ground handling organisation.
<input type="checkbox"/> The ground handling organisation complies and will continue to comply with the occurrence-reporting obligations set out in [the essential requirements] point 4.2.2 of Annex VII to Regulation (EU) 2018/1139 and with the provisions of Regulation (EU) No 376/2014 and their delegated and implementing acts.
<input type="checkbox"/> (If applicable) The ground handling organisation implements industry standards and good practices. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> Name of the industry standards / good practices: <hr style="border: 0; border-top: 1px solid black; margin: 2px 0;"/> <hr style="border: 0; border-top: 1px solid black; margin: 2px 0;"/> </div>
<input type="checkbox"/> The ground handling organisation will notify the competent authority of any changes to its organisation, the components of its management system, and its operation as declared herein and as detailed in point ORGH.DEC.100 of Annex I to Delegated Regulation (EU) 2025/20.
<input type="checkbox"/> The ground handling organisation confirms that all the necessary arrangements with the aerodrome operator(s) have been duly made in advance of starting operation, such as, but not limited to: <ul style="list-style-type: none"> (a) the type of ground handling services intended to be provided at that aerodrome; (b) the date of starting the operation at the aerodrome; (c) methods of exchanging operational and relevant safety information with the aerodrome operator, including the reporting and analysis of relevant safety occurrences; and

(d) participation in the aerodrome safety committees.

The ground handling organisation confirms that the information disclosed in this declaration, including all Annexes, is correct.

The ground handling organisation consents to the publication of its contact details provided in this declaration, either on the website of its national competent authority or on that of EASA, or on both, once the declaration has been received by the competent authority concerned.

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Date, name and signature of the accountable manager:

Annex to the Declaration^(*)

(*) to be filled individually for each aerodrome where the organisation provides ground handling services under this declaration.

Annex n° XXX to the Declaration for (1) (2)	
<i>Notes:</i> (1) aerodrome name in full (2) ICAO code	
(1) Name, email and telephone number of the representative of the ground handling organisation at the aerodrome referred to in this Annex: (2) Name, email and telephone number of the person responsible for the safety management at the aerodrome referred to in this Annex (*): <i>Note: The same person may cumulate the responsibilities referred to in points (1) and (2) and may be responsible for more than one aerodrome.</i>	
Starting date of operation at this aerodrome(*): (*) If the organisation already provides services at this aerodrome on the date when this Regulation becomes applicable, this date shall indicate the date when the declaration is submitted.	
List of ground handling services provided at the aerodrome covered by this Annex to the Declaration, pursuant to Article 2(2) of Delegated Regulation (EU) 2025/20	
Passenger handling (Article 2(2), point (a)) – please specify:	<input type="checkbox"/>
Handling of passengers with reduced mobility (Article 2(2), point (a)):	<input type="checkbox"/>
Baggage handling (Article 2(2), point (b)) – please specify:	<input type="checkbox"/>
Aircraft servicing	
Operation of GSE used for ground handling services (Article 2(2), point (c)(i))	<input type="checkbox"/>
Aircraft refuelling and defuelling – into-plane fuelling services (Article 2(2), point (c)(ii))	<input type="checkbox"/>

Aircraft toilet servicing (Article 2(2), point (c)(iii))	<input type="checkbox"/>
Aircraft potable water servicing (Article 2(2), point (c)(iv))	<input type="checkbox"/>
Aircraft exterior cleaning (Article 2(2), point (c)(v))	<input type="checkbox"/>
Aircraft de-icing/anti-icing (Article 2(2), point (c)(vi)); also specify if supervision of de-icing/anti-icing is provided:	<input type="checkbox"/>
Turnaround activities	
Aircraft arrival activities (Article 2(2), point (d)(i))	<input type="checkbox"/>
Aircraft loading/unloading (Article 2(2), point (d)(ii))	<input type="checkbox"/>
Loading supervision (Article 2(2), point (d)(ii))	<input type="checkbox"/>
Aircraft departure activities (Article 2(2), point (d)(iii)):	<input type="checkbox"/>
Aircraft towing/pushback (Article 2(2), point (d)(iv)): Towing <input type="checkbox"/> Pushback <input type="checkbox"/> Vehicle operation <input type="checkbox"/> Headset communication <input type="checkbox"/> Wing-person guidance <input type="checkbox"/>	<input type="checkbox"/>
Cargo and mail handling	
Cargo acceptance on behalf of the aircraft operator (Article 2(2), point (e)(i))	<input type="checkbox"/>
Final build-up and storage (Article 2(2), point (e)(ii))	<input type="checkbox"/>
Final weighing and tagging of ULD (Article 2(2), point (e)(iii))	<input type="checkbox"/>
Final checks before air transportation (Article 2(2), point (e)(iv))	<input type="checkbox"/>
Ground transportation of cargo/mail between the point of final checks and the aircraft (Article 2(2), point (e)(v))	<input type="checkbox"/>
Dangerous goods	
Passenger handling	<input type="checkbox"/>
Baggage handling	<input type="checkbox"/>
Dangerous goods acceptance as cargo	<input type="checkbox"/>
Dangerous goods handling as cargo	<input type="checkbox"/>