



APPLICATION FOR DANGEROUS GOODS TRAINING PROGRAMME APPROVAL

DESIGNATED POSTAL OPERATORS – CATEGORY A

The form should be submitted together with all necessary appendices and documents to:

CROATIAN CIVIL AVIATION AGENCY

Flight Operations Department

HR-10000 ZAGREB, Ulica grada Vukovara 284

1. APPLICANT / TRAINING PROVIDER

Full legal name of applicant (Training provider) (i.e. company name):	
Address:	
Responsible person:	
Telephone:	
E-mail:	
Signature:	

2. INSTRUCTOR

Name:	
Address:	
Telephone:	
E-mail:	
Signature:	

3. TRAINING PROGRAMME DETAILS

Title of training programme:			
Type of programme:	<input type="checkbox"/> Initial	<input type="checkbox"/> Recurrent	<input type="checkbox"/> Initial and Recurrent
Category of personal who will use the training programme:			
A Staff of designated postal operators involved in accepting mail containing dangerous goods			

4. APPLICABLE REGULATIONS (tick appropriate)

<input type="checkbox"/> ICAO Technical Instructions for the Safe Transport of Dangerous Goods by Air (Doc 9284 AN/905)	Edition:
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or

<input type="checkbox"/> IATA Dangerous Goods Regulations	Edition:
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or other (please specify)

<input type="checkbox"/>	Edition:
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5. OTHER APPLICABLE REGULATIONS (tick appropriate and other if applicable – please specify)

<input type="checkbox"/> ICAO Emergency Response Guidance for Aircraft Incidents Involving Dangerous Goods (Doc 9481 AN/928)	Edition:
<input type="checkbox"/> COUNCIL REGULATION (EEC) No 3922/91 of 16 December 1991 on the harmonization of technical requirements and administrative procedures in the field of civil aviation	
<input type="checkbox"/> Dangerous Goods Transport Act	
<input type="checkbox"/> Ordinance on the terms and conditions for transport of dangerous goods by air	
<input type="checkbox"/> Letter Post Manual, Update	
<input type="checkbox"/> Parcel Post Manual, Update	

6. AREAS OF TRAINING (Complete below checklist with the reference in column of checklist where each topic appears in the "Training Programme". If the topic is not applicable "N/A" should be inscribed)

Aspects of transport of dangerous goods by air with which they should be familiar, as minimum	References		
	ICAO TI	IATA DGR	Training program
General Philosophy			
General applicability	1;1	1.2	
Definition of dangerous goods	1;3.1	1.0	
References to specific dangerous accidents or incidents			
References to law and source documents			
Units of measurement and conversion factor	1;3.2	Appendix B; B.1	
Training	1;4	1.5	
Dangerous goods security	1;5	1.6	
Limitations			
Need for approval to carry dangerous goods			
Dangerous goods forbidden for transport by air under any circumstance	1;2.1	2.1.1	
Exceptions for dangerous goods of the operator	1;2.2	2.5.1	
Transport of dangerous goods by post	1;2.3	2.4	

Limitations (continued)			
Dangerous goods in excepted quantities	1;2.4	2.6	
Exceptions for dangerous goods packed in limited quantities	1;2.5	2.7	
State and operator variations	Attachment 3, Tables A-1 and A-2	2.8 /2.8.2 & 2.8.3/	
General requirements for shippers			
General requirements	5;1.1	1.3	
General provision for Class 7	5;1.2	10.5.1	
Information to employees	5;1.3	1.3.2.a	
Training	5;1.4	1.3.2.d	
Salvage packagings	5;1.5	5.0.1.6; 7.1.5.4 and 7.2.3.10	
Empty packagings	5;1.6	5.0.2.13.5, 7.1.5.6 and 7.2.3.11	
Mixed packing	5;1.7	5.0.2.11 and 7.2.3.12	
Classification			
Classes and divisions	2;0.2	3.0.2	
Complete list of classes, divisions and definitions	2;1 to 2;9	3.1 to 3.9	
Packing groups	2;0.2.4	3.0.3	
UN number and proper shipping name	3;2.1.1 and 3.1.2	4.0.1 and 4.1	
Classification of substances and articles with multiple hazards	2;0.2.5, 2;0.2.7, 2;0.4 and Table 2-1	3.0.4, 3.10 and Table 3.10.A	
Transport of samples	2;0.5	3.11	
List of dangerous goods			
Arrangement of the dangerous goods list	3;2.1 and Table 3-1	4.1.6 and Table 4.2	
Method of using the dangerous goods list for articles or substances specifically listed by name	3;1.1.2	4.1.1	
Mixtures and solution containing one or more dangerous substances	3;1.3	4.1.3	
Forbidden dangerous goods entries in the dangerous goods list	Table 3-1 / Columns 10,11,12,13	4.2 / Columns G,H,I,J,K,L	
Special provision entries in the dangerous goods list	3;3 and Table 3-2 /Column 7/	4.1.6.13, 4.2 /Column M/ and 4.4	
Quantity limitations for types of aircraft	TI 3;2.1, Table 3-2 /Columns 11,13/	4.1.6.8, 4.1.6.10, 4.1.6.12 and 4.2 /Columns H,J,L/	
Dangerous goods in limited quantities	3;4	IATA 4.1.6.7, 4.1.6.8 and 4.2 /Columns G,H/	
Packing requirements			
General packing requirements	4;1 and 4;2	5.0.2	
Types of packagings	1;3.1, 2 ;7.2, 7.7 and 7.9	Appendix A and 10.5.3.1	
Marking of packagings other than inner packagings	4;2.4, 5;2.4 and 6;2	5.0.6.3, 6.0.4, 7.1.5, 7.1.6 and 7.1.7	
Different substances packed together	4;1.1.7 and 4;1.1.8	5.0.2.11	
Overpacks (TI) [IATA]	1;3.1 and 5;1.1	Appendix A and 5.0.1.5	
Packing instructions	4;3 to 4;11	5.1 to 5.9	
Use of the packing instructions in conjunction with the dangerous goods list	4;2.1 and 4;3	4.1.6.7, 4.1.6.9, 4.1.6.11 and 5.0.6	

Labelling and marking			
Package markings	5;2	7.1	
Labelling	5;3	7.2	
Overpacks	5;2.4.10	7.1.4	
Handling Labels	5;3.5.2	7.2.4 and 7.4	
Dangerous goods transport document and other relevant documentation			
Dangerous goods transport information	5;4.1	8.0.2.1	
Dangerous goods transport document	5;4.1.4	8.1	
Certification	5;4.1.6	8.1.6.12	
Air waybill	5;4.2	8.2	
Additional documentation for other than radioactive material	5;4.3	8.3	
Retention of dangerous goods transport information	5;4.4	8.0.2.2	
Acceptance of dangerous goods listed in 1;2.3.2			
Acceptance of patient specimens	1;2.3.2 a)	2.4.2 a)	
Acceptance of infectious substances assigned to category B (UN 3373)	1;2.3.2 b)	2.4.2 b)	
Acceptance of radioactive material, the activity of which does not exceed one-tenth of that listed in Part 2, Chapter 7, Table 2-15	1;2.3.2 c)	2.4.2 c)	
Acceptance of lithium ion batteries contained in equipment (UN 3481)	1;2.3.2 d)	2.4.2 d)	
Acceptance of lithium metal batteries contained in equipment (UN 3091)	1;2.3.2 e)	2.4.2 e)	
Recognition of undeclared dangerous goods			
Provision to aid recognition of undeclared dangerous goods	7;6	2.2	
Awareness of consumer warning labels			
Storage and loading procedures			
Loading restrictions on the flight deck and on passenger aircraft	7;2.1	9.3.1	
Loading of incompatible dangerous goods and segregation	7;2.2 and Table 7-1	IATA 9.3.2 and Table 9.3.A	
Loading of packages containing liquid dangerous goods	7;2.3	9.3.3	
Loading and securing of dangerous goods	7;2.4	9.3.5	
Damaged Packages of dangerous goods	7;2.5	9.3.6	
Replacement of labels	7;2.6	9.3.7	
Identification of unit load devices containing dangerous goods	7;2.7	9.3.8	
Stowage of (toxic) and infectious substances	7;2.8	9.3.9	
Handling and Loading of Radioactive Material	7;2.9	9.3.10	
Loading of magnetized materials	7;2.10	9.3.11	
Loading of dry ice	7;2.11	9.3.12	
Loading of expandable polystyrene beads	7;2.12	9.3.13	
Handling of self-reactive substances and organic peroxides	7;2.13	9.2.2	
Inspection for damage or leakage	7;3.1	9.4.1 and 9.4.2	
Damaged or leaking packages of radioactive material contaminated packagings	7;3.2	9.4.3 and Table 9.4.A	

Provision for passengers and crew			
Information to passengers	7;5.1	9.5.2 and 1.4.3]	
Passenger check-in procedures	7;5.2	1.4.4	
List of general descriptions to aid recognition of undeclared dangerous goods	7;6	2.2	
Dangerous goods carried by passengers or crew	8;1.1 and Table 8-1.	2.3 and Table 2.3A	
Emergency procedures			
Definition of dangerous goods accident and incident	1;3.1	Appendix A	
Reporting of dangerous goods accidents and incidents	7;4.4	9.6.1	
Reporting of undeclared or misdeclared dangerous goods	7;4.5	9.6.2	
Emergency response information (TI)[IATA]	7;4.9	9.5.1.2	

7. APPENDICES (copy of):

- TRAINING PROGRAMME** (The training provider shall submit the complete dangerous goods training programme as a controlled document ensuring that: every page is identified with page number and date of revision; has a list of effective pages; has a list of subjects to be covered, has an estimate of the time necessary to complete the training program; has training objectives and method of achieving it, etc.)
- Workbook;
- Presentation;
- Tests and answers with marking details;
- Other (please specify)
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