

## APPLICATION FOR DANGEROUS GOODS CERTIFICATE

**Note:** – With this form undertaking involved in transport of dangerous goods by air in the Republic of Croatia should apply for approval to carry dangerous goods by air (Dangerous Goods Certificate).

Application should be made at least 10 days before the date of the flight on which the dangerous goods are to be carried and should be submitted to the:

*CROATIAN CIVIL AVIATION AGENCY  
Flight Operations Department  
HR-10000 ZAGREB, Ulica grada Vukovara 284*

*Failure to complete this form in full may result in a delay in processing the application  
Incomplete or incorrectly filled out forms (including missing or additional documents) will not be processed  
The issuing of this form does not itself constitute an authorization to carry dangerous goods*

### 1. REASON FOR APPLICATION

<input type="checkbox"/>	1.1 Initial Issue ( <i>first application</i> )
<input type="checkbox"/>	1.2 Variation / Amendment
<input type="checkbox"/>	1.3 Renewal

### 2. DESIRED DANGEROUS GOODS CERTIFICATE FOR

<input type="checkbox"/>	2.1 SHIPPER
<input type="checkbox"/>	2.2 FREIGHT FORWARDER
<input type="checkbox"/>	2.3 CARGO GROUND HANDLING AGENT
<input type="checkbox"/>	2.4 OPERATOR

### 3. APPLICANT DETAILS

3.1 Full legal name of the undertaking:			
3.2 Business address:			
3.3 Operating / Trading name (if different from above):			
3.4 Name of the person within undertaking with overall responsibility for the transport of dangerous goods by air:			
3.5 Telephone:		3.6 Fax:	
3.7 E-mail address:		3.8 Internet:	
3.9 Name of the person (Dangerous Goods Coordinator) with delegated responsibility for the transport of dangerous goods by air in the Republic of Croatia			
3.10 Address:			
3.11 Telephone:		3.12 Fax:	
3.13 E-mail address:			

### 4. APPENDICES

Please find enclosed copies of next documentation	
<input type="checkbox"/>	4.1 Organization chart of the undertaking
<input type="checkbox"/>	4.2 Standard Operating Procedures (or other relevant document) which describe a detailed process of acceptance and handling of cargo and/or dangerous goods consignments
<input type="checkbox"/>	4.3 List of employees who are in possession of valid dangerous goods certificates (for category 1, 2, 3 and 6) in accordance with provision 1; 4.2 (Table 1-4) of the Technical instructions
<input type="checkbox"/>	4.4 Copy of valid DG certificates for employees referred in 4.3
<input type="checkbox"/>	4.5 Air Operator Certificate (AOC)(if applicable)
<input type="checkbox"/>	4.6 Operations Specifications (if applicable)
<input type="checkbox"/>	4.7 A copy of the permission/approval/certificate granted to the operator by the competent authority of the State of the operator permitting the transport of dangerous goods by air (if applicable)
Other supported document	
<input type="checkbox"/>	
<input type="checkbox"/>	

## 5. CONFIRMATION OF REPRESENTATION

If the person named in 3.9 (Dangerous Goods Coordinator) is not employee of the undertaking applying for Dangerous Goods Certificate, please ensure that a letter accompanies this application from the undertaking which includes the following:

5.1 Confirmation that the undertaking agrees that the person named in 3.9 will be responsible for the approval (Dangerous Goods Certificate).

5.2 That the undertaking understands that if person referred to in 3.9 no longer represents the undertaking, the contact details of new responsible person will be sent to CCAA immediately.

## 6. DECLARATION AND SIGNATURE

I declare that information given in this application form is correct to the best of my knowledge and belief

Name:		Position:	
Signature:		Date	

## 7. CHECKLIST

<input type="checkbox"/>	7.1 Application form completed in full.
<input type="checkbox"/>	7.2 All applicable appendices enclosed
<input type="checkbox"/>	7.3 Letter containing the details as stated in 5. Confirmation of representation
<input type="checkbox"/>	
<input type="checkbox"/>	

## 8. INSPECTOR'S COMMENT

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Name and Title of Inspector	Signature	Date
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**Notes:**

- Note 1:** *Within Republic of Croatia aircraft may only carry dangerous goods with prior approval granted by the Croatian Civil Aviation Agency (CCAA). Carriage of such goods must be in compliance with the latest effective edition of the Technical Instructions for the Safe Transport of Dangerous Goods by Air, including the Supplement and any addenda, approved and published by decision of the Council of the International Civil Aviation Organisation (ICAO Doc 9284–AN/905).*
- Note 2.4** *In accordance with the State variation **HR – 02** published in the Technical Instructions for the Safe Transport of Dangerous Goods by Air, Edition 2013-2014 air operators, AOC holders, whose head office is located in the European Union and who are required to operate under and in accordance with Annex III to Regulation (EC) No. 3922/1991 (“**EU-OPS**”) do not require the approval of the Croatian Civil Aviation Agency, providing an approval granted by such a State is held)*
- Note 3.4** *Responsible person named in 3.4 is person that bears the responsibility to provide the proper financial and other means to carry all activities concerning the transport of dangerous goods by air in accordance with applicable regulations.*
- Note 3.9** *Appointed Dangerous Goods Coordinator named in 3.9 shall be accepted by CCAA.*  
*In accordance with Article 13 of the Ordinance on terms and conditions for transport of dangerous goods by air Official Gazette No 30/13) each shipper, freight forwarder, cargo ground handling agent and operator, whose activities are related to transport of dangerous goods consignment(s) by air to or from Republic of Croatia shall appoint one or more Dangerous Goods Coordinators.*  
*Dangerous Goods Coordinator may be a responsible person named in 3.4 (if applicable) or person not directly employed by shipper, freight forwarder, cargo ground handling agent or operator provided that that person is capable of performing duties of Dangerous Goods Coordinator.*