



Croatian Civil Aviation Agency

## Guidance for Air Crew Regulation Cabin Crew Attestation

Records of revisions

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## 1. Introduction

1.1. The European Aviation Safety Agency (EASA) Aircrew Regulation was published in the Official Journal of the European Union in April 2012.

1.2. The purpose of this Guidance is to explain how the air transport operators and approved cabin crew training organization will manage process necessary for issuing Cabin Crew Attestations

1.3. The Guidance outlines the necessary steps which have to be taken by aircraft operators and approved cabin crew training organization when issuing Cabin Crew Attestation

## 2. Applicability of the regulation

2.1. Within the Regulation there is the option for European Member States to derogate (opt out) from applying selected Parts for varying periods. This regulation will apply from that date.

2.2. Part-CC applies to commercial air transport operations with required and/or trained cabin crew. It also applies to approved cabin crew training organizations.

## 3. Sources of information

3.1. The Aircrew Regulation and its Annexes can be accessed via the EASA website.

## 4. Requirement

4.1 All commercial aircraft operators and approved cabin crew training organizations affected by Part-CC of the Aircrew Regulation are required to comply with its requirements in order to be able to continue to operate.

## 5. Grandfather rights

5.1. As the applicability date of EU OPS was 16 July 2008, existing EU-OPS attestations should have been issued less than 5 years before the 8 April 2013. "EU-OPS attestations not used in Commercial Air Transport for more than 5 years are not grandfathered. His/her holder shall complete the initial training course and pass the related examinations as required in Part-CC.

## 6. Transition period in Republic of Croatia

6.1. The attestations of safety training issued in accordance with EU-OPS were replaced with Cabin Crew Attestations complying with the format laid down in Appendix II to Annex VI Part-ARA of COMMISSION REGULATION (EU) No 290/2012 by 31st December 2013.

## 7. Validity period of Cabin Crew Attestations

7.1. If a Cabin Crew Member moves from one Member State to another, the validity period to be applied is that specified by the Member State where the Cabin Crew Member works. (Part MED).

7.2. The cabin crew attestation shall be issued with unlimited duration and shall remain valid unless:

- (a) It is suspended or revoked by the Croatian Civil Aviation Agency ; or
- b) Its holder has not exercised the associated privileges during the preceding 60 months on at least one aircraft type.

## 8. Instructions

8.1. Cabin Crew Attestation (CCA) size shall be one-eighth A4. CCA Format one side (e.g. recto) would be printed in Croatian (as shown in Form 142), and the other side (e.g. verso) printed in English, provided both sides are printed following the same instructions with the same 12 required items listed in the same order exactly as in EASA Form 142.

8.2. The material used must allow compliance with the requirement to “prevent or readily show any alteration or erasures”. Unless otherwise demonstrated by approved training organization, there is a common understanding that ‘normal paper ‘cannot do so.

8.3. A Cabin Crew Member may hold only one CCA at all times. (If a CCA is issued for example by CCAA, then the holder works in other MS and gets married and changes name/identity). It is up to the two concerned National Aviation Authorities to decide after coordination, provided the first CCA is revoked before the new replacing one is issued, so that record-keeping is accurate and proper oversight ensured.

8.4. Reference number is determined by CCAA. For example **HR-13-CCA-015**

- Individual reference code: UN country code, last two numbers of the year of issue, individual - reference according to the code establish by CCAA
- CCA for Cabin Crew Attestation followed by AOC number

## 9. Seal and logo

9.1. When approving an organization to issue Cabin Crew Attestation, Croatian Civil Aviation Agency will provide a copy of their seal and logo to person appointed, nominated by operator (for ex. Cabin Crew Training Manager) so that it can be printed into the Cabin Crew Attestation when being produced.

10. Attachment - Appendix 1 is sample of Cabin Crew Attestation (both versions, Croatian and English)

#### 11. Queries

11.1. Any queries or requests for further guidance from AOC holders and approved cabin crew training organizations as a result of this communication should be addressed to the Cabin Crew Inspector at the following e-mail address: [natasa.poznic@ccaa.hr](mailto:natasa.poznic@ccaa.hr) in the first instance,

11.2. Otherwise, queries should be addressed to the Manager of Flight Operations Department at the following e-mail address: [damir.bezik@ccaa.hr](mailto:damir.bezik@ccaa.hr)

12. Appendix 1: "Cabin Crew Attestation" Sample

## 1. POTVRDA KABINSKE POSADE

Ova potvrda izdana je u skladu s Dijelom Kabinska posada

2. Referentni broj: HR-GG-CCA-Broj AOC-a

3. Država izdavanja:

4. Ime i prezime imatelja :

5. Datum i mjesto rođenja :

6. Državljanstvo:

7. Vlastoručni potpis :

8. Nadležno tijelo:

HRVATSKA AGENCIJA ZA CIVILNO ZRAKOPLOVSTVO

9. Tijelo koje izdaje potvrdu: *službeni žig, pečat ili logo* :

10. Potpis osobe koja je izdala potvrdu:

11. Datum izdavanja :

12. Imalac ove potvrde može ostvariti povlastice da radi kao kabinsko osoblje na zrakoplovu u komercijalnom zračnom prijevozu, ako je u skladu sa zahtjevima iz Dijela CC, te ako je zdravstveno sposoban i posjeduje važeću kvalifikaciju na tipu zrakoplova

EASA Obrazac 142 Izdanje 1



## 1. CABIN CREW ATTESTATION

Issued in accordance with Part CC

2. Reference number: HR-YY-CCA-AOC No
3. State of issue:
4. Full name of holder:
5. Date and place of birth:
6. Nationality:
7. Signature of holder:
8. Competent authority:

### CROATIAN CIVIL AVIATION AGENCY

9. Issuing body: Official seal, Stamp or Logo
10. Signature of issuing officer:
11. Date of issue:
12. The holder may only exercise the privileges to act as cabin crew on aircraft engaged in commercial air transport operations if he/she complies with the requirements in Part –CC for continuous fitness and valid aircraft type qualifications.

EASA Form 142, Issue 1